



**MINISTRY OF DEFENCE
NEGARA BRUNEI DARUSSALAM**

QUOTATION FOR

**DEMOLITION WORKS TO
ONE (1) BUILDING CARPENTRY WORKSHOP AT
WORK SERVICES SECTION, BERAKAS GARRISON,
MINISTRY OF DEFENCE**

QUOTATION NO : JPPK / SH / 12 / 2026 – 2027
CLOSING DATE : 24 September 2026
CLASS : II & ABOVE
CATEGORY : KA01 & B01

QUOTATION SUBMISSION

**QUOTATION BOX NO: 4 (DFA)
ARAS BAWAH
BANGUNAN ARKIB
KEMENTERIAN PERTAHANAN
BOLKIAH GARRISON BB3510
NEGARA BRUNEI DARUSSALAM**

MINDEF/DFA/ FY2026/ITAU/Q/004-BKS



**MINISTRY OF DEFENCE
NEGARA BRUNEI DARUSSALAM**

SUMMARY OF QUOTATION

for

**DEMOLITION WORKS TO
ONE (1) BUILDING CARPENTRY WORKSHOP AT WORK SERVICES SECTION,
BERAKAS GARRISON, MINISTRY OF DEFENCE**

JPPK / SH / 12/ 2026-2027

Instruction to Tenderers

There is no quotation fee for this project. Relevant document(s) can be obtained by downloading from Ministry of Defence website at <http://www.mindef.gov.bn> and click on “Tender & Quotation” tab and go to “Quotations” box as the quotation document can be found in the provided folder with respect to its closing date.

This quotation is open to Tenderers registered as Contractors under Ministry of Development, Negara Brunei Darussalam under **Class II and above of Category KA01 and B01**. The Tenderer shall furnish the valid registration document stated herein prior to the submission of this quotation in order to carry out the above works.

The Tenderer is required to submit the **updated and valid** Company Registration Certificate (Form 16/17 or Form X) and Ministry of Development’s Registration Certificate together with their quotation.

Non-compliance with the conditions in any respect shall render the tender liable for rejection.

Tenderers **MUST** submit with their quotation a complete list of the following Appendices:

Appendix Description

- | | |
|---|---|
| A | LIST OF PREVIOUS JOBS EXPERIENCE OF A SIMILAR NATURE |
| B | LIST OF CURRENT JOBS IN BRUNEI |
| C | PROPOSED LIST OF JOBS TO BE SUB-CONTRACTED |
| D | INFORMATION ON THE DISTRIBUTION OF APPROVED LABOUR QUOTA |
| E | PROPOSED MANPOWER ALLOCATION AND ADDITIONAL LABOUR QUOTA REQUIRED |
| F | PROPOSED LIST OF EQUIPMENT TO BE USED FOR THIS PROJECT |
| G | SITE INSPECTION CERTIFICATE |

Articles of Agreement and Condition of Contract

The articles of agreement and conditions of contract to be incorporated into the Contract Documents for this project shall be 'CONTRACT FORM FOR MINOR WORKS' as currently practice in Governments projects within Negara Brunei Darussalam.

Scope of the Works

The main feature of the scope of works to be undertaken by the successful Tenderer is generally Demolishing One (1) Building Carpentry Workshop at Work Services Section, Berakas Garrison, Ministry of Defence. This shall include everything deemed necessary such as materials, labour, plant and equipment, supervision and transportation, etc. for the proper execution of the works all in accordance with specification and bill of quantities stated herein with a satisfactory completion and operational.

All Tenderers are to liaise with the Project Officer for further information prior to preparation of quotation to ascertain on the scope of works. Any ambiguities shall be referred to the Government's Representative whose decision shall be final.

Site Location and Site Visit

The location of site is within the protected area of **Berakas Garrison** as follows:

- Carpentry Workshop, Work Services Section Berakas

Tenderer is advised to seek assistance from the Project Officer at +6738184141 (**Nor A'yun binti Hj Talib**) or e-mail: norayun.talib@mindef.gov.bn for a site visit. The Tenderer shall have taken into account all relevant aspect of the works. The Government reserves the right to accept quotations only from those Tenderers who have conducted site visit.

Payment

The payment will be paid upon the completion of the works to the satisfactory of the Government all in accordance with the document.

Commencement of Work

The successful Tenderer shall carry out the work on the date to be specified within the Letter of Award where it shall count as the commencement date of the works.

Completion Period

The successful tenderer shall carry out and complete the works within **TEN (10) WEEKS** from the date of award.

Defects Liability Period

The Defects Liability Period shall be **six (6) months** from the date of Practical completion, in accordance with the Government Conditions of Contract.

Validity

The submitted quotation shall remain valid for six (6) calendar months from the closing date of quotation and no Tenderers may withdraw their quotation within that period.

Submission

Tenderers are to deliver **ONE (1) SET OF HARDCOPY DOCUMENT** and **ONE (1) SET OF SCANNED SOFTCOPY DOCUMENT** in **PDF** of the priced quotation documents duly completed including relevant certificates, appendices and requested information. The scanned

softcopy shall be submitted in compact disc (**CD**) / hard drive in the same envelope as the quotation document.

The Tenderer is to fill in and submit the Quotation document in their quotation submission with a complete list of the following Appendices checklist:

ID	QUOTATION SUBMISSION	YES	NO
	Form of Quotation		
	Bills of Quantity		
* A	List of Previous Jobs Experience of A Similar Nature		
* B	List of Current Jobs In Brunei		
C	Proposed List of Jobs to Be Sub-Contracted (If Any)		
* D	Information on the Distribution of Approved Labour Quota		
* E	Proposed Manpower Allocation and Additional Labour Quota Required		
* F	Proposed List and Specification of Equipment to be Used for this Project		
* G	Proposed Work Program		
* H	Contractor's Ministry of Development Registration Certificate and Builder's License		
* I	Contractor's Companies Act Form X		
* J	Site Inspection Certificate		
* K	Civil & Structural Consultancy Services - Letter of Undertaking, Ministry of Development Registration Certificate and License		

** Compulsory documents to be submitted*

The quotation is to be lodged not later than **8:30am** to the **quotation submission address provided herein on the day and date as per stated on covering page of this quotation document** in a properly sealed envelope marked:

Quotation for: JPPK / SH / 12 / 2026-2027 DEMOLITION WORKS TO ONE (1) BUILDING CARPENTRY WORKSHOP AT WORK SERVICES SECTION, BERAKAS GARRISON, MINISTRY OF DEFENCE

Queries

Any queries regarding the quotation and further information can be made to:

Project Officer

Finance and Information Technology Unit

Resource Management Section

Directorate of Development and Work Services

Ministry of Defence

Negara Brunei Darussalam

Tel (M): +673 8184141

E-mail: norauyun.talib@mindef.gov.bn



MINISTRY OF DEFENCE
NEGARA BRUNEI DARUSSALAM

FORM OF QUOTATION

QUOTATION FOR : DEMOLITION WORKS TO ONE (1) BUILDING
CARPENTRY WORKSHOP AT WORK SERVICES
SECTION, BERAKAS GARRISON, MINISTRY OF
DEFENCE

QUOTATIONS NO : JPPK / SH / 12 / 2026-2027

CLOSING DATE : 24th September 2026 (8:30am) THURSDAY

1. I/We,
the undersigned having read the above documents and fully understood the instruction and specification regarding the above project and willing to perform and complete the works within **Ten (10) Weeks** from the date of site possession for **a sum of:**

Total amount in words: BRUNEI DOLLARS

Total amount in figures: B\$

Company stamp:

2. I/We confirm that the quotation has been calculated on a firm price basis and is inclusive of all necessary allowances to adequately cover price escalation of labour, materials and all other relevant items.
3. I/We further agree that, if our quotation is accepted, I/we will execute an Agreement in the form stated in this quotation document, which will signify our willingness to so act.
4. I/We agree that this quotation remains open for consideration and acceptance for six (6) calendar months from the last date for submission of same.

5. I/We hereby agree and note the following: -

Commencement Date : Within Fourteen (14) days from the Date of the Letter of Award

Completion Date : Ten (10) Weeks from the Date for Possession of Site

Period for Honoring Certificate : Sixty (60) days

Liquidated and Ascertain Damages : $\frac{\text{Contract Amount} \times 15\%}{\text{No. of days of Contract}}$

6. We understand that you are not bound to accept the lowest or any tender.

7. We understand that you are not bound to place all work or any specific work required in the hands of the successful tenderer, and that you have the right to divide the Contract into two or more parts and award each part to a different Contractor without amendment to the tendered rates.

8. We agree that unless and until a formal agreement is prepared and executed, this quotation, together with your written acceptance thereof, shall constitute a binding contract between us.

As WITNESS our hand this _____ day of _____ 2026

SIGNATURE

Signature _____ in the capacity of _____
_____ duly authorized to
sign tenders on behalf of _____

MOD/ PWD Class : _____

Address : _____

Witness: _____

Address : _____

Designation : _____

Company Stamp: _____

BILL OF QUANTITIES*for*

JPPK/SH/12/2026-2027

**BILL OF QUANTITIES FOR DEMOLITION WORKS TO
ONE (1) BUILDING CARPENTRY WORKSHOP AT WORK SERVICES SECTION,
BERAKAS GARRISON, MINISTRY OF DEFENCE**

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT (B\$)
	<u>GENERAL NOTES</u>				
	The Contractor shall arrange by himself for visiting the site to ascertain for himself the extent, limitation constraints and accessibility to and from site.				Notes
	The Contractor shall allow for all cost considered necessary for the satisfactory completion of the works which shall include:				Notes
i.	Compliance with the requirement of preliminaries as stated in the P.W.D General Specification for Building and Construction Works (Revised 1988).				Notes
ii.	Where applicable, material and workmanship must conform to the P.W.D General Specification for Building and Construction Works (Revised 1988) including any revisions made until the time of tendering.				Notes
iii.	The Contractor is required to adhere all specific requirement in carrying out demolition works and protection of the works. Provide five (5) full sets of postcard size progress and record photographs to the S.O or his/her representative before, during and after completion of the work.				Notes
iv.	Price deemed inclusive transportation cost throughout the course of the project duration to and from site.				Notes
v.	Any demolition works or preliminary works including making good all disturbed works to match existing and the removal of debris offsite.				Notes
vi.	The Contractor should liaised with relevant authority regarding disconnection of mechanical and electrical services such as electrical and water supply, telecom and others.				Notes
vii.	Price deemed inclusive of all necessary equipment and protections for the execution of this works.				Notes

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT (B\$)
viii	Provide all necessary safety signage's, apparel for working at heights in confined space, electrical safety and comply with MINDEF OHS and Occupational Safety & Health Specification, JKR Safety Unit, Ministry of Development.				Notes
ix.	The Contractor should also make all necessary precautionary measures for their workers against health hazard during demolition works and is required to exercise all requirements of safety stated by the Ministry of Development and MINDEF OHS regarding this matter. Precaution shall also be made not to damage any other adjoining elements and properties of the structures not for demolition works. Making good works to damage properties shall be borne at Contractor's own cost.				Notes
x.	SITE CLEANLINESS Allow for provision of sufficient labour and tool for immediate cleaning off all affected roads and drains due to works executed by the Contractor. The Contractor is also required to clean and remove rubbish, spoils debris, etc. at the end of working day and also cleaning upon completion and making good all existing surrounding elements disturbed. a) The Contractor shall provide necessary care and protection to existing facilities. Any damages arises under this works shall be made good and rectified at Contractor own expense to the satisfaction of DDWS. b) The Contractor is liable to make good any defects during the warranty period. The Contractor should allow for the above items and any other related cost in the pricing of the following cost. No claim will be entertained on the Contractor's failure or ignorance of this clause.				Notes

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT (B\$)
1	<u>DEMOLITIONS WORKS</u> <u>GENERALS</u> Demolition works for building and infrastructure comprising of all structural and architectural features including: – removing of mechanical and electrical (M&E) services, stands and others as per S.O instruction etc. – removing all structure frames and other support items that are connected or not connected to the building and items that are still in good conditions required by S.O. – debris disposing off site to Contractor's own tip. Contractor must include dismantle and reallocation of the B&C and M&E items which is/are still in good conditions to be moved to the allocated building instructed and required by S.O. <u>BUILDING AND INFRASTRUCTURE</u>				
A	One (1) Building Carpentry Workshop at Work Services Section, Berakas Garrison	No	1		B\$
2	<u>EARTHWORK</u> Excavating and grubbing up any foundation or walling below the above level which include making good, backfilling, levelling up top soil and new turfing to be completed.	LS			B\$
3	<u>PROFESSIONAL SERVICES</u> To engage a qualified Civil and Structural Practitioner to undertake demolition works, including preparation and submission of all statutory documents to the relevant Authorities, and to include all applicable submission fees.	Sum	1		B\$
4	<u>PROVISIONAL SUM</u> Allow for provisional sum for any unforeseen works required during demolition. The sum to be expanded or deducted as directed by the SO/Project Officer and deducted in the whole or in the part if not required.				B\$2,000.00
	TOTAL AMOUNT BEFORE SALVAGE				B\$
TOTAL AMOUNT					B\$

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT (B\$)
5	<u>SALVAGE</u> Allow for all cost for salvaging all metal values and other related materials from the above demolition works. This amount is deductible to the above amount of this works. Items must be priced and considered as a discount. List of items under salvage: 	Carried forward			B\$
		LS	1		(B\$)
TOTAL AMOUNT					B\$

CONTRACTOR SIGNATURE.....

CONTRACTOR CONTACT NO. H/P..... OFFICE

CONTRACTOR E-MAIL.....

COMPANY STAMP..... DATE

LIST OF PREVIOUS JOBS EXPERIENCE OF A SIMILAR NATURE**SENARAI KERJA-KERJA TERDAHULU YANG MEMPUNYAI PERSAMAAN DENGANNYA**

Pemborong hendaklah menyatakan kerja-kerja terdahulu yang telah Siap atau Sedang dalam pengendalian.

Tenderers must give details of their experience on works of a similar nature.

No.	Name of Project (Nama Projek)	Description of Work (Keterangan Kerja)	Value of Contract (Harga Kontrak)	Dates Undertaken (Tarikh Bermula - Berakhir)	Names of Employer and Architect/ Engineer Responsible

Signature of Witness:
(Tandatangan Saksi):

Signature of Tenderer:
(Tandatangan Pemborong):

.....

.....

Date:
(Tarikh)

Date:
(Tarikh)

LIST OF CURRENT JOBS IN NEGARA BRUNEI DARUSSALAM
SENARAI KERJA-KERJA YANG SEDANG DIBUAT DI-NEGARA BRUNEI DARUSSALAM

No.	Name of Project (Nama Projek)	Location (Lokasi)	Cost (Harga)	Date Completed (Tarikh Siap)	% Completed (% Siap)

Signature of Witness:
(Tandatangan Saksi):

Signature of Tenderer:
(Tandatangan Pemborong):

.....

.....

Date:
(Tarikh)

Date:
(Tarikh)

PROPOSED LIST OF JOBS TO BE SUB-CONTRACTEDSENARAI KERJA-KERJA YANG AKAN DI SUB-KONTRAK

No.	Works (Kerja-Kerja)	To (Kepada)	Remarks (Ulasan)

Signature of Witness:
(Tandatangan Saksi):

Signature of Tenderer:
(Tandatangan Pemborong):

.....

.....

Date:
(Tarikh)

Date:
(Tarikh)

INFORMATION ON THE DISTRIBUTION OF APPROVED LABOUR QUOTA**MAKLUMAN MENGENAI DENGAN PENGGUNAAN QUOTA BURUH**

Bil. Quota Buruh yang telah dibenarkan:
(Quota number approved)

Tarikh:
(Date of approval)

Jumlah dibenarkan:
(Total no. approved)

Senarai kerja-kerja yang sedang menggunakan Quota Buruh & jumlahnya:
(List of current jobs on approved labour quota)

Bil. (No.)	Name Projek (Name of Project)	Jumlah Tenaga Manusia (No. of quota used)
	Jumlah : (Total) :	
	Baki yang belum digunakan : (Balance of labour quota not used) :	

Tandatangan Saksi:
(Signature of Witness):

.....

Tarikh:
(Date)

Tandatangan Pemborong:
(Signature of Tenderer):

.....

Tarikh:
(Date)

Pemborong dikira memasukkan harga bagi menyediakan wang tahanan kepada Pejabat Buruh bagi pekerja-pekerja asing mereka dan tidak ada tambahan harga akan diberi bagi perkara ini.

(Tenderers are deemed to include costs of providing deposits to Labour Department for their foreign workers and no claims will be entertained on this matter).

Bil. (No.)	Nama Jawatan (Name of Post)	Jumlah (Total)
	Jumlah Besar : (Total)	

•
•

•
•

Tandatangan Pemborong:
(Signature of Tenderer):

.....

Tarikh:
(Date)

PROPOSED LIST OF EQUIPMENT TO BE USED FOR THIS JOB (IF SUCCESSFUL)
SENARAI PERKAKAS-PERKAKAS & KENDERAAN YANG AKAN DIGUNAKAN UNTUK PROJEK
(JIKA BERJAYA)

Bil. No.	Jenis (Type)	Jumlah (Quantity)	Model No.	Muatan (Capacity)	Ulasan (Remark)

Tandatangan Saksi:
(Signature of Witness):

.....

Tarikh:
(Date)

Tandatangan Pemborong:
(Signature of Tenderer):

.....

Tarikh:
(Date)



CERTIFICATE OF SITE INSPECTION

In respect of the Tender for **JPPK/SH/12/2026-2027 – One (1) Building Carpentry Workshop at Work Services Section, Berakas Garrison, Ministry of Defence** between the Government of His Majesty the Sultan and Yang Di-Pertuan of Brunei Darussalam, represented by the Ministry of Defence (hereinafter referred to as the “Government”) and

*
(hereinafter referred to as the “Contractor”).

We, the Contractor, hereby certify, represent and warrant that we have fully inspected the site with the Government’s authorised representative, and are well aware of the existing/expected conditions and matters, which may affect the cost of the performance of the Works as required for the above Contract.

All inherent site condition reasonably foreseeable have been considered and priced accordingly in the Tender.

SITE INSPECTED BY:
CONTRACTOR

VERIFIED BY:
GOVERNMENT

.....
[Signature]

.....
[Signature]

Name:
.....

Name:
.....

Position:

Position: Project Officer

Date:
.....

Date:
.....

.....
[Company Stamp]

.....
[DDWS Stamp]